

## **WiFi Access Policy**

The Pioneer Library System supports Wireless Access Points at our member libraries so that members of the public can have free Wi-Fi access during and outside of regular library hours.

Providing free Wi-Fi is a critical service of public libraries. The service improves digital equity in our communities. In many of the communities served by the Pioneer Library System, fewer than 60% of households have high-speed internet access. In many communities we serve, the local public library is the only provider of free Wi-Fi.

In order to guarantee the most inclusive Wi-Fi service possible, the Pioneer Library System requests that every library using the OWWL Wireless service to agree to the following conditions:

- 1) Wi-Fi access will be available without a password or required credentials. Pioneer Library System will control access to the Wi-Fi network by a splash page that will communicate patron terms of use.
- 2) Wi-Fi access will be anonymous. Pioneer Library System does not have access to and cannot reveal personally identifying information about Wi-Fi users.
- 3) Wi-Fi access will be available to the public seven days a week and 24 hours a day.

The 24/7 Wi-Fi service may be interrupted temporarily at the request of the member library board, by using the attached form. A Pioneer Library System OWWL Wireless Committee will review requests and make sure there is justification for the temporary interruption and a clear plan to restore the Wi-Fi service. If the request lacks justification or a clear plan of restoration, the OWWL Wireless Committee may refuse the request.

## Request for Temporary 24/7 Wi-Fi Interruption

According to the Pioneer Library System's Owwl Wireless Policy, Owwl Wi-Fi access will be available to the public seven days a week and 24 hours a day. The 24/7 Wi-Fi service may be interrupted temporarily at the request of the member library board, by completing and submitting this form.

A Pioneer Library System OWWL Wireless Committee will review requests and verify that there is justification for the temporary interruption and a clear plan to restore the Wi-Fi service. If the request lacks justification or a clear plan for restoration, the OWWL Wireless Committee may refuse the request.

Completely fill out the following form and send to Executive Director, Pioneer Library System by email ([director@owwl.org](mailto:director@owwl.org)) or mail: 2557 State Route 21, Canandaigua, NY 14424.

Name:

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Title:

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Library:

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- 1) **Days/Times requested for service interruption**
- 2) **Did the library approve this request by action of the board? What was the date of the meeting at which the action was taken?**
- 3) **What circumstances are making it necessary to interrupt 24/7 Wi-Fi Service?**
- 4) **What steps are the library taking to address the circumstances requiring the service interruption?**
- 5) **When do you expect to restore 24/7 Wi-Fi service?**
- 6) **What can the Pioneer Library System do to support your efforts to restore 24/7 Wi-Fi service?**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PLS Staff Action:

Date request received:

Recommendation of OWWL Wireless committee:

Decision by Pioneer Library System Board:

Date of the decision: