

**Minutes of the Pioneer Library System  
Board of Trustees Meeting  
Wednesday, October 9, 2013  
Valley Oak Event Center, Geneseo, New York**

PLS Board members Sandra Kushner, John Lester, Pat Lind, Carolyn Lyons, Carolyn Meisel, Pic Schade, Joanna Whelan, and Joe Wilson were present; excused: Anne Mancilla. Also in attendance PLS staff Cassie Guthrie and Cindy Gardner; Chris Finger, Central Library Representative, and Sandra Hylan, PLSDAC liaison.

PLS Board President Sandy Kushner called the meeting to order at 4:02 p.m.

Sandy asked if there were any additions to the agenda. There were none.

**MOTION 40:** Carolyn Meisel made a motion to adopt the agenda as presented. Joanna Whelan seconded and the motion passed unanimously.

Sandy asked if there were any additions or corrections to the minutes of the June 12, 2013 meeting. There were none.

**MOTION 41:** Joe Wilson made a motion to approve the minutes of the June 12, 2013 meeting as presented. Carolyn Meisel seconded and the motion passed unanimously.

Sandy asked if there were any additions or corrections to the minutes of the September 11, 2013 meeting. There were none.

**MOTION 42:** Joanna Whelan made a motion to approve the minutes of the September 11, 2013 meeting as presented. Carolyn Lyons seconded and the motion passed unanimously.

**Communications and Reports:**

**1. Financial Report**

Cindy referred to the cash report ending September 30, 2013, noting all State Aid has now been received except the final 10% of LSA (Library Service Aid). Much of the categorical aid was received after Sept 30<sup>th</sup>, so is not included on the cash report. Also included in the packet as New Business #1 (column 3) were the Nine-month Summary and detailed Year-to-dates for acceptance. She asked if there were any questions. There were none.

**MOTION 43:** Joanna Whelan made a motion to accept the financial report and Nine-month Year-to-Dates as presented. Pic Schade seconded and the motion passed unanimously.

**2. Directors' Reports**

Cassie reported that bullet aid for PLS and member libraries from Senators Gallivan, Nozzolio, and Young has been received, and that PLS will be replacing servers with a portion of the funding from Senator Nozzolio, and using the balance to develop a collaborative workspace at PLS HQ. Cassie also announced that Lauren Moore from the Southern Tier Library System will be joining Pioneer as Assistant Director effective November 12, 2013. Interviewing for the new Library System Technician will begin soon.

Chris Finger, Central Library representative reported they have been working on resolving some OWWL2go issues. He then referred to the Central Library revised budget report. CLAC (Central Library Advisory Council) met on 9/20/13 to discuss the allocation of restored Central Library funds. It was agreed to devote those funds to Overdrive content. He said both he and Wendy Freier attended NYLA, and attended some very interesting sessions.

### **3. PLSDAC Liaison's Report**

Sandra Hysten, PLSDAC liaison referred to the PLSDAC report in the packet containing news from Clifton Springs, Lima, Lyons, Ontario and Williamson. She then mentioned additional news from Sodus reporting on their grand opening on September 21, 2013 and their award of an Early Childhood Interest Grant from the Rochester Area Community Foundation. Wyoming Library also reported a successful Appleumpkin Festival, and upcoming events including book discussion/movie comparison of Team of Rivals by Doris Goodwin and the movie, Lincoln; art classes; traveling library and story times.

### **4. Committee Reports - see New Business #1**

### **5. Other (none)**

#### **Old Business: (none)**

#### **New Business:**

##### **1. Approve 2013 Budget Amendments**

Joanna Whelan presented the proposed budget amendments reviewed by the finance committee prior to this board meeting. She explained the budget amendments reflect the restoration of some state aid, noting the challenge of budgeting given the uncertainty of actual amounts known until receipt of funds in September.

**MOTION 44:** Carolyn Meisel made a motion to approve the 2013 proposed budget amendments as presented. Pic Schade seconded and the motion passed unanimously.

##### **2. Approve Sodus Variance**

Cassie explained variances are needed when a library is not in compliance with one of the minimum standards required by NYS Division of Library Development. Cassie is recommending our board's approval of the Sodus variance relating to the education level of their director with the understanding that the future director will meet educational requirements.

**MOTION 45:** Carolyn Lyons made a motion to approve the Sodus variance as proposed. Joanna Whelan seconded and the motion passed unanimously.

#### **Other:**

#### **Board Development:**

#### **Reminders:**

The Personnel Committee members in attendance were asked if they could meet at 3:00 p.m. on October 29, 2013.

The Finance Committee members in attendance were asked if they could meet at 3:30 p.m. on October 29, 2013.

The site is to be determined.

Cassie reminded trustees of the 2<sup>nd</sup> Annual Legislative Thank You Breakfast @ Henrietta Public Library from 8:30 – 10 a.m. on Friday, October 25, 2013.

**Next Regular Meeting:**

The next regular meeting is November 13, 2013 at PLS Headquarters, Canandaigua.

**MOTION 46:** Joanna Whelan made a motion to adjourn, and the meeting was adjourned at 4:33 p.m.

Respectfully submitted,

Cindy Gardner

Approved with corrections, November 13, 2013