

APPLICATION FOR EMPLOYMENT

Pioneer Library System
2557 State Route 21
Canandaigua, NY 14424
585-394-8260

Personal Information

Last Name	First Name	Middle Initial
Mailing Address	City	State Zip Code
Social Security No.	Home Phone	Business Phone

Position

Position Desired:
1.
2.
Date Available

Employment History (Resume also accepted)

Describe present employment. May we contact your present employer for a reference? Yes No

From (Mo./Yr.)	Starting Salary	Name of Employer	Your Title and kind of work performed
To (Mo./Yr.)	Final Salary	Address of Employer	
Employer Phone #		Supervisor	Reason for desiring to change employment

List all other employment during the past seven years. Include Military Service and periods of unemployment.

May we contact your previous employers for a reference? Yes No

From (Mo./Yr.)	Starting Salary	Name of Employer	Your Title and kind of work performed
To (Mo./Yr.)	Final Salary	Address of Employer Phone Number	
Employer Phone #		Supervisor	Reason for leaving

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Education

Circle highest grade completed | 2 3 4 5 6 7 8 9 10 11 12 College | 2 3 4 4+

School	Name	City and State	Diploma or Degree Rec'd	Major
High School				
College, Technical or Business School				
Graduate School or Additional Training				

Do you have a High School Equivalency Diploma? Yes No

Issuing government authority: _____ Number: _____ Date of Issue: _____

Additional Information

1. Do you have a current driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, License #: _____ State: _____ Expiration Date: _____
2. Are you legally entitled to work in the United States of America? (documentation must be provided-Public Law 99-603) <input type="checkbox"/> Yes <input type="checkbox"/> No
3. Were you ever dismissed or discharged from any employment for reasons other than lack of work or funds? <input type="checkbox"/> Yes <input type="checkbox"/> No
4. Did you ever resign from any employment rather than face dismissal? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered YES, to No. 3 or 4 give details below:

Employment References (attach letters of recommendation if available)

Name	Address	Phone Number
Name	Address	Phone Number

Experience

Please list any additional relevant experience, training, education, skills or qualifications.

I certify that the statements made in this application and supplement are true and correct to the best of my knowledge and belief, and authorize investigation of all information given.

Signature

Date

Equal Opportunity Employer

“At Will” Employer