Trustee Roles
Role of a Trustee

- Duty of Care -

- Duty of Loyalty -

- Duty of Obedience -
Trustee Responsibilities
Trustee Responsibilities

Hire Director
Mission
Policies
Finances
Planning
Facility
Advocacy
Meetings
The board’s role is to govern the library to approve policy, secure adequate funding and hire a competent, qualified library director.

The director’s role is to manage the library to implement the board’s policies on a day-to-day basis, manage the staff and help lead the library forward in the best way possible to meet the needs of the community.
Decision Making
The board speaks with one voice once a decision has been made.

“Debate, discussion, and even disagreement over an issue are an important part of policy development and the decision making process. However, every trustee has an ethical obligation to publicly support an adopted board decision.”
Open Meetings Law

- Public Comment -
- Board Minutes -
- Executive Session -
RESOURCES

Library Trustees Association of New York State: www.librarytrustees.org
New York State Division of Library Development: www.nysl.nysed.gov/libdev
United for Libraries (formerly the Association of Library Trustees, Advocates, Friends and Foundations): www.ala.org/united
NYS Committee on Open Government: www.dos.ny.gov/coog
Mid-Hudson Library System Trustee Resources: midhudson.org/trustee/main.php

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