

Minutes of the Pioneer Library System

Board of Trustees Meeting

Wednesday, November 13, 2002

Pioneer Library System Offices, Canandaigua, NY

President Sam Shama called the meeting to order at 5:03 p.m.

The following PLS Board members were present: Kate Alonzo, Pat Ayres, Mary Jane Healy, Sue Janczak, Sandy Kushner, Carolyn Lyons, Rita Reissig, and Sam Shama. Helen Wright was excused. Also present were PLS staff Cindy Gardner, Jennifer Morris, Patricia Stocker, Central Library Director Lindsay Ruth, and PLSDAC liaison Anna Grace.

Sam asked if there were any additions or changes to the agenda. There were none.

MOTION 61: Mary Jane Healy moved to adopt the agenda with Rita Reissig seconding the motion. The motion passed unanimously.

Sam asked for additions or corrections to the minutes of the October 9, 2002 meeting.

MOTION 62: Pat Ayres made a motion to accept the minutes of the October 9, 2002 meeting. Mary Jane Healy seconded the motion. The motion was approved unanimously.

Communications and Reports:

1. Financial Report:

Business Manager Cindy Gardner indicated that PLS has now received all state aid, except for \$27,033 from the special Community Services Provider Assistance Program (construction money). The four PLS libraries that applied for the program have already been paid by Pioneer and the request for payment to PLS has been forwarded for processing at the state level. Cindy noted that we have also received \$5,000 from Senator McGee's office, \$50,000 from Senator Nozzolio's office, a \$10,000 pass-through for the Marian Public Library from Senator Nozzolio, and the last payment from the Wyoming County Board of Supervisors for Wyoming County libraries. Investments are currently yielding 1.4%. Cindy also reminded board members that the amended 2002 Budget Summary report was included in their board packets.

MOTION 63: Kate Alonzo made a motion to approve the financial report with Pat Ayres seconding the motion. It was unanimously approved.

2. Directors' Reports:

Jennifer reported that PLS would receive a \$10,000 Train the Trainer grant from the Gates Foundation. Five people, one from each county and

PLS's Louise Smith, will receive training in adult learning styles that will enable them to then better teach public access computing skills to member library staff. Each library will receive \$150 to attend training, and the trainer's library will receive \$1,000. Jennifer also attended a Wolcott Library board meeting to discuss how to put a proposition on the school ballot. There was positive response to her visit and a decision to move forward, with the hope that the Rose Library will join this initiative.

Patricia reported on her visit to Groveland Correctional Facility for the unveiling of "Silent Echoes", an anthology of writing from members of the Groveland CF Creative Writers Group. Copies of the anthology will be made available to each board member and to each member library. Funding for the publication of this work came from a mini-outreach grant.

Lindsay reported that the new Central Library contract with PLS is in progress. The board was amused by Lindsay's story about a patron who wanted to use the library's oven to bake a cake - a most unusual request.

3. PLSDAC Liaison's Report:

Anna Grace reported that the Williamson Town Hall/Library proposition passed on November 5th, 1046 yes, and 785 no. This is a 3.4 million dollar project. The trusses are up at the new Macedon Public Library and there is cautious optimism that they may be in the building by March. Walworth-Seeley Library had a book signing by Scott Broxholm recently. Anna attended a Livingston County Board of Supervisors meeting to thank them for their continued support of libraries.

4. Committee Reports

Reports will occur under New Business.

5. Other

There was no business under other.

Old Business:

1. OWWL Update

Brian Winkler has returned to PLS, a cause for celebration by PLS and most especially by the IT Department. Jennifer and Cindy are working on equitable ways of allocating the Senator monies. They are trying to balance the amount that is put into the OWWL budget and the need to get the remaining thirteen libraries up on OWWL by the end of 2005.

New Business:

1. Approval of Construction Grant Application

The Macedon Public Library application for construction grant funding was discussed. Pioneer's total amount of \$21,626 will be awarded to the Macedon Public Library this year.

MOTION 64: Mary Jane Healy made a motion to approve the construction grant application with Kate Alonzo seconding the motion. It passed unanimously.

2. Approval of the 2003 Proposed Budget

Treasurer Pat Ayres reported on the committee meeting held before the board meeting. There are many unknowns in the budget such as whether or not 2000 census figures will be used. Retirement and health insurance costs are also nebulous. The deficit at this time is \$61,000, whittled down from \$90,000. Among areas that were cut were professional travel and remodeling of the East Wing has been put on hold until there is a brighter financial picture. The Central Library contract will be \$155,000 for FY 2003 and includes both interlibrary loan and cataloging services for members.

MOTION 65: Pat Ayres made a motion to approve the 2003 budget. Rita Reissig seconded the motion that passed unanimously.

3. Plans for Director's Annual Evaluation

Patricia was directed to post a message to the pls list asking for member library comments, directed to President Sam Shama by December 2, 2002. The Personnel Committee will meet at 4:00 p.m. on December 11 with Jennifer's evaluation to take place at 4:30 p.m. Jennifer will send members of the committee a review and goals statement prior to the meeting.

4. Appoint Nominating Committee to propose next year's slate of officers and committee members

Carolyn Lyons, Mary Jane Healy and Rita Reissig volunteered to serve as the nominating committee and will meet at the conclusion of today's board meeting.

5. Plans for December board meeting

Jennifer suggested that new Board members Pradeep Jangbari and Maryann Hunt be invited to the meeting. Kate Alonzo and Helen Wright's terms expire at the end of 2002. A wine and cheese party will be held after the board meeting to honor their service.

The following volunteered to bring:

Cheese:	Carolyn and Patricia
Wine:	Jennifer
Glasses:	Patricia
Crackers:	Sandy
Plates/Napkins:	Mary Jane
Appetizer	Mary Jane
Fruit Plate	Pat Ayres
Other beverage:	Rita
Something Chocolate	Sue

Board Development:

Jennifer led a discussion about advocacy efforts and commended Mary Jane Healy for her excellent presentation at the NYLA conference. Jennifer is chair of NYLA's Legislative Committee and a one-hour rally for libraries is planned for next year's Leg. Day on March 18, 2003. No one has had any response to the letters that they wrote to Governor Pataki. Several changes occurred during the recent election in terms of legislator's constituencies. For example, Senator Volker picked up many of the libraries that Senator Kuhl no longer represents. November 20th libraries are encouraged to visit their representatives or invite their representative to visit their library. Wayne County libraries are visiting Bob Oaks; and Senator McGee will receive a visit from the three libraries she represents. Pat Ayres invited Brian Kolb to do a book review for the Red Jacket Library and wrote to Senator Nozzolio and Assemblyman Errigo inviting them to do the same. Lindsay reported that Assemblyman Kolb also did a story hour for the Geneva Free Library. Jennifer is concerned about the governor's budget, which is announced in January. NYLA's message needs to be three C's: restore cuts, COLA, and census. Senator Farley is a big library supporter, but new library supporters are needed in the Assembly. Mary Jane Healy urged community members to ride the bus to Albany along with library staff.

The next regular meeting is December 11, 2002 at 5:00 p.m. at the PLS office. Personnel Committee meets at 4:00 p.m. Wine and cheese soiree occurs at the conclusion of the regular board meeting.

MOTION 66: Pat Ayres made a motion to adjourn the meeting at 6:05 p.m. with Rita Reissig seconding the motion. It passed unanimously.